



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
July 29, 2009

Commissioners: Charlie Menard, Chairman
Maryan Nowak, Vice Chairman
Bob Adams
Carolyn Basler
Fred Terra

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor
Recording Secretary: Gwendolyn Borden

Others in Attendance: Eric LeGuelaff, Jacobs Engineering
Jerry Field, Dick Griffith, Dick Rodier, Ted Porada

Meeting called to order at 7:00 p.m. by Chairman Menard.

Eric LeGuelaff of Jacobs Engineering submitted a written Project Status report (see Attachment A for report specifics) and read the report for all in attendance. Maryan asked with regard to Item 1, if Jacobs still needed to go through the Conservation Commission? Eric responded, yes, so that we can present the wetlands information obtained from the survey. Jerry Field asked when construction is expected to start? Eric stated in 2011. Maryan asked if there has been a determination as to the type of surface? Eric explained the options available. On Item 2, discussion took place with regard to the lettering/decals on the door. The wording "Municipal Airport" is upside down. Eric will call to rectify the issue. Item 3, CIP Meeting – Charlie stated that Jacobs Engineering should have a considerable list of items suggested over the years for the CIP. Charlie asks that Eric find the list, take out the projects that are completed and send what's left to us in a draft before we submit the items to MAC because we will certainly be looking to put other items on the CIP.

Minutes: June 24, 2009 – Bob: motions to accept as submitted. Carolyn: seconds. All in favor, unanimous. So voted.

Treasurers' Report – Income \$18,824.69, Expenses \$9,403.27 for a Positive Monthly Cash Flow of \$9,421.42. Bob: motions to accept report subject to audit and authorize the processing of the bills for payment. Maryan: seconds. All in favor, unanimous. So voted.

Airport Managers' Report – Charlie reported on the following:

1. **Fuel Survey** – Fuel prices for TMA are currently \$4.00/gallon for credit purchases and \$3.88 for cash purchases. Even with the 5 cent increase we are still have one of the lowest fuel prices around.
2. **Airport Users' Forum** – next meeting scheduled for October 28, 2009 at 6:45 p.m.
3. **Airside Inspections** – as of this morning we had 3 end lights out and they were repaired. Joe reported to Dan that there are some taxi way lights out and will check them in the morning.
4. **Veederoot Monitoring System** – This is coming along. The electrician should be here next week to check it out, and hopefully put this item to bed. The wire that came in wasn't long enough to complete the check.
5. **Segmented Circle Repair** – the hole is still full of water, so this is pending cooperation of the weather.
6. **Met with Christie Jackson and Jan Hennedy** of the Old Colony Historical Society. They will be having an open house with an Aviation Display on August 21 with a presentation on the King Airfield at 1:30 and 2:30. Everyone is invited to attend. The exhibit will be on display until January 7, 2010.
7. **Provided Requested Information** to Mr. Horvath of the Civial Air Patrol.
8. **Confirmed Continued Airport Interest** to St. Michael Construction.
9. **Attended Bankruptcy Hearing** on July 16, 2009 with the City Solicitor with regard to Building 30. Dan believes it is now the property of Soverign Bank. Dan put in a call to the bank and as of yet Dan has not heard back from them.

10. **Open House Thank You's have been sent.**
11. **Certificate of Appreciation Scrolls** have been sent to pilots who participated in the Open House/Neighborhood Appreciation Day.
12. **Old Colony Historical Society Open House** and Airport Aviation Display August 21.
Carolyn asks Dan to post the invitation on the bulletin board.

Old Business

1. **Atlantic Flight Center Lease Update** – Charlie stated that he has not received any response from the City Solicitors office with regard to the lease. Charlie will again make contact and try to resolve any issues so that we may present the addendum to Atlantic Aviation and finalize the lease hopefully before the next commission meeting.

New Business

1. **Airport Manager Review** – Charlie stated the need to set a time to discuss the airport managers' performance and review his contract. The commissioners set the meeting time for August 5th at 6:30 p.m.

Public Input - Dick Griffith reported that Taunton Airport Association will be holding a pig roast on Sunday, September 27, at the airport. Dick Rodier is in charge of tickets and tickets are \$25.00 per person.

Maryan: motions to adjourn at 7:35 p.m. Fred: second. All in favor, unanimous. So voted

Next meeting August 26, 2009 at 7:00 p.m. in the Leonard F. Rose SRE Building

Action Items:

- ⇒ **Veederroot Monitoring System - Dan**
- ⇒ **Segmented Circle Repair – Dan**
- ⇒ **CIP Items - Eric**

Project Status
Taunton Airport Commission Meeting
July 29, 2009
Jacobs Engineering Update

1. Design and Permitting for the Rehabilitation of Runway 4-22 and Connector Taxiway [FAA AIP No. 3-25-0047-19-2009]

Jacobs met with MEPA July 2 to review preliminary design. There were no additional permitting issues beyond the original intent to filing an Environmental Notification Form (ENF). Beta Group has performed a wetland and topographic survey for the "southside" area on behalf of the City of Taunton. Beta Group informed that plans and a report will be available next week. Jacobs will incorporate these documents into the ENF. The ENF is being developed in anticipation of submission to MEPA in September. Contracts between the airport and Jacobs have been agreed to and are being signed.

2. SRE Truck with Plow [FAA AIP No. 3-25-0047-18-2009]

MHQ reports that the Pick-up will be delivered the week of August 3rd. Jacobs will prepare and submit the appropriate reimbursement forms for MAC and FAA. Contracts between the airport and Jacobs have been agreed to and are being signed.

3. CIP Meeting

The annual meeting regarding the airport's 5 year Capital Improvement Plan (CIP) will be earlier than previous years. An email from MAC indicated that the meetings will be scheduled from mid-August into September. Jacobs will update the airports CIP in preparation of the meeting. Details will be forwarded to the Airport as they become available.